

## The Good Shepherd Trust

Potters Gate C of E Primary School and St Andrew's C of E Infant School are academies in [The Good Shepherd Trust](#) (GST). The GST is a multi-academy trust (MAT) within the Diocese of Guildford. More information about the GST can be found [here](#).

The functions of the Trust Board of the Good Shepherd Trust are to lead strategic development, hold the Chief Executive Officer (CEO) and his team to account, operate within financial constraints, define an overall vision for GST schools, meet the governance compliance required by law and create a strong, effective governance structure on the board and in schools. Information about the Trust Board membership and the Register of Interests is [here](#).

Information about the finances and governance arrangements (including annual reports and accounts) can be found [here](#).

## The Local Committee (LC)

As part of this Multi Academy Trust, our [Local Committee](#) plays a central role in ensuring the smooth running and success of our school.

The Local Committee is responsible for overseeing the strategic direction of the school, working closely with the Chair, the Headteacher, and the senior leadership team. The LGC's main duty is to quality assure the school to ensure it provides a broad, balanced, and inclusive curriculum that enables all children to thrive. This includes monitoring the effectiveness of teaching and learning, reviewing policies, and ensuring the school's resources are managed effectively.

Each Local Committee is responsible for:

- Establishing the strategic direction
- Ensuring accountability
- Overseeing compliance, including monitoring the impact of some grants (such as the pupil premium)
- Ensuring risks to the organisation are managed.

The members of the LC, the Headteacher and staff work together constantly to improve the quality of the education we provide to our children and to promote Christian values in all aspects of school life.

All LC members are formally appointed by the Trust, including where they are proposed through election, and are expected to perform their duties in accordance with a Code of Conduct.

The Local Committee meets six times per year (more if required and at least once per half term) and all Local Committee members are expected to attend.

The categories of membership are:

- The Headteacher, whose term of office continues whilst they are in post;
- Parent/carer member of children on roll at the time of appointment at the school, elected by the parent body and formally appointed by the GST. Parent/carer members may be appointed by the GST if there are fewer nominations than vacancies;
- Staff member, one member of the school staff from each school as a representative of the staff, elected by the staff body;
- General member.

A term of office for a local committee member is four years and a local committee member may serve two terms (8 years) if eligible – parents/staff would have to be re-elected to be eligible. In exceptional circumstances, and where it is in the best interests of the trust, a local committee member may serve a further period up to four years whilst a successor is found.

## **I am interested in joining the LC, what should I do?**

Firstly, thank you! If you would like to be considered to be appointed to the LC please contact the Chair, Mrs Loftis ([chair@potters-gate.surrey.sch.uk](mailto:chair@potters-gate.surrey.sch.uk)), to arrange an informal chat about where your strengths and experience might best be used.

The links to the academies' governance pages on GIAS (Get Information About Schools) are:

[St Andrew's C of E Infants School](#)

[Potters Gate C of E Primary School](#)

The academy's owner is:

The Good Shepherd Trust  
Academies Office  
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