

The Good Shepherd Trust

Potters Gate CE Primary School and St Andrew's CE Infant School are academies in [The Good Shepherd Trust \(GST\)](#). The GST is a multi-academy trust (MAT) within the Diocese of Guildford. More information about the GST can be found [here](#).

The functions of the Trust Board of the Good Shepherd Trust are to lead strategy development, hold the Chief Executive Officer (CEO) and his team to account, operate within financial constraints, define an overall vision for GST schools, meet the governance compliance required by law and create a strong, effective governance structure on the board and in schools. Information about the Trust Board membership and the Register of Interests is [here](#).

Information about the finances and governance arrangements (including annual reports and accounts) can be found [here](#).

The Local Committee (LC)

The Trust Board delegate some functions of the “day to day” running of the school to the [Local Committee](#) through a Scheme of Delegation.

Each Local Committee is responsible for:

- Establishing the strategic direction
- Ensuring accountability
- Overseeing compliance, including monitoring the impact of some grants (such as the pupil premium)
- Ensuring risks to the organisation are managed.

The members of the LC, the Headteacher and staff work together constantly to improve the quality of the education we provide to our children and to promote Christian values in all aspects of school life.

All LC members are formally appointed by the Trust, including where they are proposed through election, and are expected to perform their duties in accordance with a Code of Conduct.

The Local Committee meets six times per year (more if required and at least once per half term) and all Local Committee members are expected to attend.

The categories of membership are:

- The Head teacher, whose term of office continues whilst they are in post;
- Parent/carer member of children on roll at the time of appointment at the school, elected by the parent body and formally appointed by the GST. Parent/carer members may be appointed by the GST if there are fewer nominations than vacancies;
- Staff member, one member of the school staff from each school as a representative of the staff, elected by the staff body;
- Community member.

A term of office for a local committee member is four years and a local committee member may serve two terms (8 years) if eligible – parents/staff would have to be re-elected to be eligible. In exceptional circumstances, and where it is in the best interests of the trust, a local committee member may serve a further period up to four years whilst a successor is found.

I am interested in joining the LC, what should I do?

Firstly, thank you! If you would like to be considered to be appointed to the LC please contact the Chair, Mrs Loftis (chair@potters-gate.surrey.sch.uk), to arrange an informal chat about where your strengths and experience might best be used.

LC membership information

NAME	TYPE OF MEMBERSHIP	Appointed by	TERM OF OFFICE	END OF OFFICE DATE
Jayne Venables	Principal	The Good Shepherd Trust	ex officio	ex officio
Paul de Abreu	Parent	The Good Shepherd Trust	4 years	March 2029
Harry Gilchrist	Community	The Good Shepherd Trust	4 years	March 2029
Sarah Gudgin	Community	The Good Shepherd Trust	4 years	November 2027
Sophie Huntbach	Community	The Good Shepherd Trust	4 years	March 2029
Kirsty Loftis	Parent and LC Chair	The Good Shepherd Trust	4 years	May 2027
Bonnie Swan-Lloyd	Staff, St Andrew's	The Good Shepherd Trust	4 years	December 2027
Resigned in last 12 months		End of office date		
Jane Sadler	Parent	June 2025		
Larry Peppin	Community	May 2025		
Catherine Knight	General	July 2024		
Carol Trottier	Staff	October 2024		
Jonathan Wheatcroft	General	January 2025		

The links to the academies' governance pages on GIAS (Get Information About Schools) are:

[St Andrew's C of E Infants School](#)

[Potters Gate C of E Primary School](#)

POTTERS GATE & ST ANDREW'S Local Committee - REGISTER OF INTERESTS

In accordance with the Academy Trust Handbook, local committee members and their relevant business and pecuniary interests, including governance roles in other educational institutions, are recorded as follows:

Full name of LC member/Senior Trust employee	Name and Nature of Business	Nature of Interest	Date of Appointment or Acquisition of Business Interest	Cessation of Interest	Date of Declaration
Mr Paul de Abreu	No interests declared	No interests declared	n/a	n/a	May 2025 and at subsequent meetings.
Mr Harry Gilchrist	The Good Shepherd Trust	Employed at The Good Shepherd Trust, a multi academy trust in the Diocese of Guildford, company number 08366199	May 2020	n/a	May 2025 and at subsequent meetings.
Ms Sophie Huntbach	The Good Shepherd Trust	Employed at The Good Shepherd Trust, a multi academy trust in the Diocese of Guildford, company number 08366199	November 2023	n/a	May 2025 and at subsequent meetings.
Mrs Bonnie Paula Lloyd	The Good Shepherd Trust	Employed at The Good Shepherd Trust, a multi academy trust in the Diocese of Guildford, company number 08366199			Dec 2023 and at subsequent LC meetings
Mrs Kirsty Anne Lofts	No interests declared	n/a	n/a	n/a	May 2023 and at subsequent LC meetings
Mrs Jayne Michele Venables	The Good Shepherd Trust	Executive Headteacher Employed at The Good Shepherd Trust, a multi academy trust in the Diocese of Guildford, company number 08366199	April 2015		Sept 2023 and at subsequent LC meetings
Mrs Sarah Gudgin	COOK Trading Ltd	Employee	Oct 2018		Sept 2023 and at subsequent LC meetings
Name	Date stepped down				
Mrs Jane Sadler	June 2025				
Mrs Larry Peppin	May 2025				
Mrs Catherine Knight	July 2024				

Mrs Carol Ann Trottier	October 2024
Mr Jonathan Wheatcroft	January 2025

The academy's owner is:

The Good Shepherd Trust
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June 2025